



ASSESSMENT POLICY

Rationale:

The primary purpose of assessment is to gather, analyse and interpret data and information to improve teaching and learning.

Purpose:

- 1 To gather relevant information and data on student learning and achievement that identifies and monitors the progress and achievement of individuals and groups of students, e.g. priority learners.
- 2 To develop goals, targets and programmes to improve the learning and achievement of all students and aspects of curriculum delivery which require attention.

Guidelines:

- 1.1 Teachers are responsible for using assessment information to provide feedback and feed forward to their students.
- 1.2 Curriculum leaders are responsible for consistent and rigorous assessment practices in their learning area.
- 1.3 The Principal's Nominee will be responsible for preparing a comprehensive analysis of the year's NCEA results that will be widely distributed and used to inform future learning programmes, interventions and targets.
- 1.4 The Principal will receive an annual report from every curriculum leader that will include the previous year's strategic outcomes and analysis of assessment data and the current year's strategic targets that will be considered at a review meeting.
- 2.1 Assessment practices must be consistent across the whole school (refer *Academic Guidelines and Procedures Manual*).
- 2.2 Curriculum leaders are responsible for monitoring the progress of students within their learning area and using assessment information to develop strategies and learning programmes which meet the needs of learners.
- 2.3 Curriculum leaders with the Senior Leadership Team are responsible for ensuring that programmes of learning and professional development opportunities reflect and address concerns and issues raised by assessment information.
- 2.4 The Principal through the curriculum leaders is responsible for ensuring that each learning area implements a strategic plan and uses assessment information to ensure that the Board's goals and targets are met.
- 2.5 The Board of Trustees is responsible for ensuring learning goals, annual targets and strategic plans use assessment information to improve learning and teaching.
- 2.6 Students are responsible for reflecting on their own progress and developing goals and strategies to improve learning outcomes.

Signed:

Date Signed:

Date of Ratification: May 2016

Next Review Date: 2019